

# **CSP Conflict of Interest Policy**

for Officers, Directors and Staff Members

No member of the Center for Security Policy Board of Directors or Staff shall derive any personal profit or gain, directly or indirectly, by reason of his or her participation in the Center for Security Policy.

Each individual shall disclose to the Center any personal interest which he or she may have in any matter pending before the organization and shall refrain from participation in any decision on such matter.

Any member of the Center for Security Policy's Board of Directors or Staff shall refrain from obtaining any list of the Center's donors or contacts for personal or private solicitation purposes at any time during or after their term of their affiliation.

With regard to carrying out duties as an officer, director or staff member of the Center must refrain from being:

- 1) A participant, directly or indirectly, in any arrangement, agreement, investment, or other activity with any vendor, supplier, or other party; doing business with the Center which has resulted or could result in person benefit to them.
- 2) A recipient, directly or indirectly, of any salary payments or loans or gifts of any kind or any free service or discounts or other fees from or on behalf of any person or organization engaged in any transaction with the Center.

Source: Adapted from the sample Conflict of Interest policy developed by the Nonprofit Financial Center in Chicago, IL. **Nonprofit Risk Management Center**, (202) 785-3891 or [www.nonprofitrisk.org](http://www.nonprofitrisk.org).